

Multi-Session Learning Opportunity: Active Contract Management Bootcamp

Is your government looking to develop a strategic contract management plan for a soon to be awarded high-priority solicitation? Or are you looking for opportunities to improve a current vendor relationship and course correct performance issues for an existing contract managed by your jurisdiction?

Join us for a FREE, exciting opportunity to implement Active Contract Management processes with a cohort of other jurisdictions under the guidance of a Harvard Kennedy School Government Performance Lab coach in our upcoming [Active Contract Management Bootcamp!](#)

What are the goals of this bootcamp?

Traditionally, many jurisdictions have adopted a passive “set it and forget it” approach to contract management, assuming that once they award a solicitation to a qualified vendor, that firm will be able to meet core objectives and complete the project on time and within budget. Often contract managers primarily focus on compliance activities such as paying invoices or checking that insurance certificates remain valid.

In contrast, *Active Contract Management* empowers procurement and program staff to work in partnership with vendors to achieve the overall goals of the project or program. **This bootcamp seeks to create a collaborative learning environment to assist participants in designing and developing a contract management approach that helps to improve vendor relationships and prioritizes meeting contract goals.**

Bootcamp Schedule (Virtual only)

During this multi-week bootcamp, participants are expected to attend a **mandatory orientation, bi-weekly group training sessions, and weekly coaching calls**. In addition, all participants should expect a **time commitment of 2-3 hours per week of additional structured independent work** drafting your contract management plan for implementation.

Bootcamp Schedule	
Bootcamp Orientation	Tuesday, January 14 [3:00- 3:45 pm ET]
Cohort Training Session 1	Tuesday, January 21 [3:00- 4:30 pm ET]
Cohort Training Session 2	Tuesday, February 4 [3:00- 4:30 pm ET]
Cohort Training Session 3	Tuesday, February 18 [3:00- 4:30 pm ET]
Bootcamp Recap & Share-out	Tuesday, April 1 [3:00- 4:30 pm ET]

****Participation in all sessions is required.***

Who is eligible to apply?

All Procurement Excellence Network (PEN) members working in city, county, and state jurisdictions or local/regional public agencies are welcome to apply. *If you are not yet a PEN member, [sign up here](#) to be considered for this free learning opportunity. **More information on the bootcamp’s content, eligibility, and structure can be found in the [FAQ document](#) linked in the event’s materials.***